
Position Available: **Leadership Facilitator in British Columbia**

Are you a person who enjoys challenges and making a difference in the world?

Leaders Today is a world renowned youth leadership organization, delivering innovative local and international training experiences to more than 350,000 youth every year. We bring our hands-on programs to schools and communities around the world, providing opportunities for both young people and adults alike to travel and learn through life-changing international volunteer trips. Founded in 1999 by international spokespeople for change, brothers Craig and Marc Kielburger; Leaders Today is now the worldwide leader in empowering youth with leadership education, inspiration and action tools.

The Leaders Today team in BC is seeking a dynamic **Leadership Facilitator** to deliver leadership programs that will empower thousands of youth with a positive message of change. Facilitators will be responsible for delivering the material (as created by Leaders Today) in an enthusiastic and infectious manner, coordinating the logistics involved in speeches and workshops, and other duties as required to ensure the smooth operations of our school and community programs across Western Canada.

The position is based out of the Leaders Today office in British Columbia, with an immediate start date. A minimum two-year commitment is required. We offer an internship salary of \$1250/month for the first three months. Upon completion of the three-month probationary period, the stipend increases to \$1350/month and staff are offered health benefits, an Employee Assistance Program and professional learning opportunities through the Staff Professional Development Plan.

Roles and Responsibilities of a Leadership Facilitator

The duties of this position include, but are not limited to, the following:

- Deliver workshops that provide youth with the skills, knowledge and inspiration they need to positively engage their peers to become socially involved in their communities
- Deliver presentations: an exceptional motivational speech with all audio/visual components perfected
- Work within a dynamic two-member team
- Represent Leaders Today with a high level of professionalism, passion and dedication to the cause; constantly representing oneself as a positive role model for all youth
- Represent Leaders Today at meetings and deliver speeches and presentations
- Help develop innovative programs to explore culturally-relevant understandings of leadership in the context of community involvement
- Develop inspiring workshops and speeches that will ensure an unforgettable experience
- Cultivate and sustain strong relationships with adults who support the youth, including parents and educators
- Liaise with educators and event planning staff from a diverse range of communities across Western Canada
- Maintain regular e-mail and phone contact with a large network of youth
- Prepare promotional material (brochures, technology, youth resources, and other...)
- Arrange transportation and accommodation needs in a variety of communities across Canada
- Report regularly to British Columbia Office Manager, Leadership Director and Director of Development & North American Programming and/or Regional Offices Liaison.
- Carry out general office tasks, special projects and other duties as required

Qualifications

The ideal candidate should encompass the following skill sets:

- Excellent organizational and time management skills, with an outstanding work ethic
- Ability to manage multiple responsibilities within tight deadlines
- Dynamic speaking and proven facilitation skills, including the ability to interact effectively in high-energy workshops with youth of various ages, education levels, backgrounds and interests
- Demonstrated leadership skills through academic, professional or personal life.
- BA degree (recommended) in international relations, political science, business/organizational administration, or another related field
- Excellent oral and written communication skills
- Experience working with basic word processing and financial software (e.g., Microsoft Word, Microsoft Excel) and knowledge of databases.
- Positive attitude, passionate and enthusiastic; and the ability to sustain and transfer this enthusiasm to participants
- Highly self-motivated and independent; proven ability to work well independently and within a team
- Previous experience mentoring, teaching or otherwise supporting youth is an asset
- An ability to work inclusively with people of diverse ages, backgrounds, interests and abilities
- Excellent organizational, administrative, communication and inter-personal skills
- Willingness to travel: valid passport, no criminal record. *Must be able to travel to the U.S.*
- High level of energy, creativity and a great sense of humour
- Must be eligible to work in Canada

If you think you would be an ideal candidate for the position, email your cover letter and resume to hr@leaderstoday.com. Leaders Today is an equal opportunity employer committed to diversity and welcomes all interested parties to apply.